



**Westpark Elementary School**  
**NOTES for the School Site Council Meeting for October 22, 2018**

X	1. Training	7. Assessment & Curriculum
	2. Title 1 Parent Involvement Policy (N/A)	8. Program Effectiveness
	3. LCAP	9. Safety Plan
	4. Parent Education Opportunities	10. SPSA Development
	5. Programs Overview	11. SPSA Budget/Monitoring
	6. Home-School Compact	X 12. SPSA Review/Approval

Attendees: Kirk Paulsen, Cindy Walters, Erin Bushlow, Alyssa Brakke, Katheryn Kovach, Deanna Rutter, Barbara Vreeland

**I. Welcome and Introductions**

**II. Call to Order: 2:54pm by Deanna**

- A. Approval of the Minutes for May 2018- Barbara motions, Cindy seconds, approved
- B. Approval of Proposed Agenda- Erin motions, Cindy seconds, approved

**III. Committee Reports**

- A. REPORTS

**IV. Legal Requirements**

- A. School Safety Plan
  - 1. Part 1: school information
  - 2. Part 2: goals for the year
    - 1. Goal #1- based on changes in staff, changes to PBIS and MTSS, looking at student data, practices and threat assessments
    - 2. Objective 1- coach will receive training to lead the staff to help implement the new MTSS (Multi-tired System and Supports) process. New to the year- SIT PLC's, looking at student data school wide to focus on the kids who have the largest needs at the school and to make sure we are providing the proper interventions for the year. The SIT intervention team will push into the existing PLC times.

1. Revamping of our Office Discipline Referral (ODR) processed to help track behavior to help ensure we have succinct reporting systems to help make it consistent across the school. Provide training to staff and IA's.
2. Need to look at majors and minors behaviors, how we key discipline, is it major or minor, most discipline issues are minor, what makes the difference between major and minor.
3. Objective 2- All staff will implement PBIS (Positive Behavior Intervention System) at a class and school level with fidelity.
  1. Show students what TO DO, not just what not to do. Classroom matrix is done in the classroom and a schoolwide matrix for different areas around the school. Yearly kickoff
  2. What is the difference between a major and minor? We have a list, but many minors in a row can result in a major, some actions like bullying or physical aggression can be major, it is very subjective, how bad is the action and how continuous is that, age and capacity is a factor. Some legal guidelines also play into the age factor as well.
  3. We will do boosters throughout the year, positive discipline approach, age appropriate and productive way to learn appropriate behavior. Every year we do a staff survey, used to report in the LCAP and also to learn what we are doing well and what we can improve.
4. Goal #2- all members of the school trained in protocol and practice for all types of emergencies. We had an earthquake drill last week, we are going to go over the results and feedback from the drill. We also get trained every other year in intruder training and we did that this last Spring.
  1. SPSA- the plan that shows how we are going to spend money as related to our school goals. One of the requirements is to get input from the SSC, we did this in the Spring. You can review the minutes for the Spring input. It's usually due in Sept but they changed the format so it isn't due until November. Move to incorporate more data.
  2. The school plan has always been what we are working on as a staff. Three goals- #1 ensuring learning for all with a focus on evidence and data, the learning cycle, clear on what kids need to know, using assessments to see whether or not they learned it, now looking at finishing the cycle to make sure we're strong on the evidence piece. #2- Support social/emotional needs, #3- innovative instructional practices. These will probably be the 3 goals on the SPSA.

**B. Annual Survey Results Review**

1. Staff and students take the survey. Mrs. Rutter gets a lot of data and she writes the report, its an analysis of what the data showed. She looked for standouts as well as things we are working on. Only 3rd-6th grade take the

survey. Most kids took the survey as did most staff, 117 parents took the survey.

2. Celebrations- engagement, we worked on this, compared Spring 2017 and Spring 2018 results, the numbers increased across the board, work being challenging increased across the board.
  1. Relationships with school- particularly looking at the relationship between the child and teacher, the numbers are increasing, increase on the parent side about effective communication between the school and the community, teachers feeling appreciate at school is at 100%
  2. Satisfaction with the school experience- teacher efficacy, 100% of teachers agree they are effective, a sense of community on campus,
3. Areas for growth- Mental health, kids feeling down, sad or hopeless, and students missing school because they are feeling tired, anxious or stressed.
  1. Increased the Elementary Resource Counselor from 3 days to 5 days per week, include a mental health site goal, provide mental health communications to parents
  2. Grading Practices/Late Work- we want to make sure that there isn't a timeline on learning, there is a discrepancy from what parents, teachers, and students think about submitting late work, retaking tests/quizzes, looking at whether giving 0's for a grade is an appropriate representation of what a child can do.
  3. Talking about it in staff development, 2 hour development around grading and practices, 5th grade team went to a training on grading practices,
  4. Student behavior/bullying- talking about perception, what is bullying and what isn't, something we continue to work on, number of kids reporting bullying is up a little, this is something to look at as a staff.
  5. Teachers teaching 2nd step, counselor more available, increased structure on the playground.

**C.** CA State Dashboard Review- public, can search any school. This is a snapshot on how the school is doing and everything you want to know about it. Our enrollment is a little higher because TK isn't included and there is one day that the count is done (CBEDS), everything is based on that number. Shows percentages of ELL students and Socioeconomically disadvantaged. Performance levels, you want to be green or blue because that means that's how we are performing. Chronic absenteeism is not being reported at this point. For ELL students, you want them to gain one level of proficiency per year, ELA and Math those are the SBAC scores. The scores listed currently are the 2017 results, we don't have the 2018 results yet.

1. Status and Change Report- can see how the scores are determined, we did decline a bit in ELA, even though we are above the target we want to hit, for our school we dropped a tiny bit.
2. Student group report- These are statistically significant groups, if you see an asterisk there isn't a group big enough to be tracked. Our suspension rate for our SED (Socioeconomically Disadvantaged) students is higher

than other student groups. Students with disabilities is in the orange range for ELA and yellow range for Math.

**D. SPSA Input**

1. Who is watching students on the playground and what time? 15 minutes before the bell. One upper teacher at 7:45am and a primary teacher at 8am.
2. SRSS screener form the staff, SEL is subjective, no hard and fast way to measure mental health, looking at ODR, track discipline, if mental health is strong discipline will go down, look at counseling referrals o see what happens with those numbers.
3. Will we have a chance to share with the staff as well what is going on in our classrooms?
4. More involvement in a peer point of view, like a lunch time activity? Lunch bunch, there's more now that the counselor is there, all of them are optional, buddying up with peer role models is something that we do.
5. Friendship chain still happening? Construction has proved a challenge, there wasn't really a space, so now student council is going to find shade and setup the cart with game days and art days on Wednesdays.

**V. Unfinished Business**

**VI. New Business**

**VII. Adjournment: 3:52, Deanna Rutter**

**Future Meetings:** November 19, 2018 9:30-11:30, walk through and SPSA approval