



**Westpark Elementary School**  
**NOTES for the School Site Council Meeting for Monday, November 19, 2018.**

	1. Training		7. Assessment & Curriculum
	2. Parent Involvement Policy		8. Program Effectiveness
X	3. LCAP		9. Safety Plan
	4. Parent Education Opportunities		10. SPSA Development
	5. Programs Overview		11. SPSA Budget/Monitoring
	6. Home-School Compact	X	12. SPSA Review/Approval

Barbara Vreeland, Alyssa Brakke, Erin Bushlow, Katheryn Kovach, Deanna Rutter, Kirk Paulsen, Scott Sanford, Cindy Walters

**I. Welcome and Introductions**

**II. Call to Order: 9:35am Scott Sanford**

- A. Approval of the Minutes for October 2018- Cindy motions, Alyssa seconds, approved
- B. Approval of Proposed Agenda-Barbara motions, Cindy seconds, approved

**III. Committee Reports**

- A. None

**IV. Legal Requirements**

**A. LCAP Input**

- a. Provide input on district LCAP priorities
- b. Everyone will get 4 blue and 4 yellow dots
  - i. Blue is high priority, yellow is low priority
  - ii. All items are important to kids but if we had to let something go, which one would go
  - iii. PLC was found very effective, how the program was running and how the teachers were responding to it. Is that still the case? Yes, a lot of the work we are doing for kids is all done during our PLC time.
  - iv. Some of the items on the list pertain more to the secondary schools and don't have a direct impact on Westpark.
  - v. Some of the things, if they do then we don't have those anymore. But some things that if they go, the site fund will have to pick up.
    - 1. Example- bulbs going out for the projectors, it is covered by the technology maintenance fund. We would have to cover that as a school because teachers use their projectors and need them. But if PE paraprofessional gets taken away, we'd have to decide if we can/could fund that or not.
  - vi. What is the difference between site PLC day and district PLC day?

1. Site day is where teachers are with their grade level colleagues and the PLC Coach on site at school reviewing student data. The district day is when all grade level teams go off site and spend the day doing professional development. This is a day when subs are called in.

vii. Everyone used their dots to vote.

**B. SPSA Review and Approval**

- a. A good part of the plan doesn't come until the Spring, where we review it. We only have the first part of the plan right now.
- b. Mrs. Rutter presented the SPSA plan.
- c. Erin motions to approve, Alyssa seconds, approved.

**C. Site Walk**

- a. Review of the SPSA goals and outline of guidelines for walking through classrooms.
- b. Review of document that will be attached to the current plan.
- c. Walk through- 2 groups of 3, avoiding classrooms that will be testing
- d. Debrief-
  - i. Goal 1- I can statements in every classroom, teacher tells the I can statement and the students repeat it, prompting students and setting them up for success for collaborative talk, teachers checking for understanding, identify strategies learned and teach back what they just learned, explain it back to ensure it was understood, teachers pushing students to find evidence from the text, math and ELA focus walls, teacher acknowledging student responses, asking questions before starting a task, students solving a practical problem, learner specific responses by differentiating instruction.
  - ii. Goal 2- Class climate expectations in all classrooms, great use of flexible seating to make it seem homey and put together, very thought out use of the flexible seating, prompts on nametags for accountable talk, AIR Goals posted on the wall, clear and quick positive praise and feedback, specific feedback and praise, sentence starters on the wall to identify feelings and help identify what they can do to make it better, bucket filler wall, giving a talk to students about how to listen before a presenter was speaking, targeted interventions, students getting different help based on their needs, AIR goals, growth mindset posters in every room, positive statements taped to student desks.
  - iii. Goal 3- Alternative seating use, technology used, reinstating its ok to make mistakes, encouraging kids to be responsible for themselves and their learning, teacher giving instruction and then turn to a neighbor to talk, collaborative talk, every room using technology in some way and students were engaged in what they were doing, multi-modality for kids to choose what they wanted to do for the activity, students racing against other groups in the classroom, teachers using projectors, innovation lab they were working with snap circuits, watching a Khan Academy video before the math lesson, a lot of student collaboration.

**V. Unfinished Business**

**VI. New Business**

**VII. Adjournment: Scott adjourns at 11:29am, next meeting 2/5/19**

